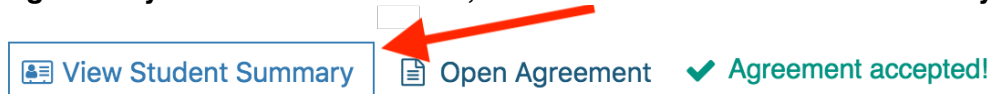
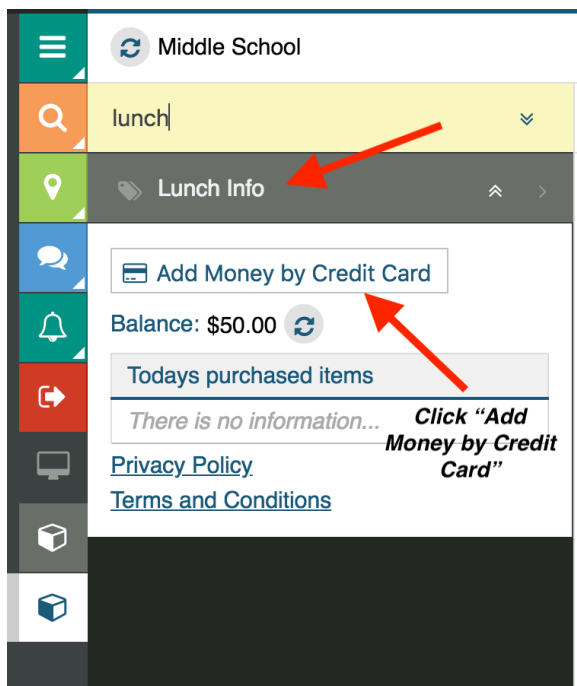


Lumen Credit Card Processing within the New Parent Portal

1. Log on to your Student's Portal, click the "View Student Summary" button



2. Scroll on the left side of portal options until you find your student's Lunch Information. Click "Add Money by Credit Card".



3. Complete all required fields and click the "Process Payment" button.



With this Credit Card process your student will be credited the amount documented in the "Amount" field.